Fee Payment Instructions

Login to your parent account with your Powerschool username and password. If you don't have a parent account, <u>go here to set one up.</u> If you are unable to login, please <u>create a support ticket</u>.

FRANKLIN TOWNE CHARTER SCHOOLS		
PowerSchool SIS		
Student and Pa	rent Sign In	
Sign In Create Account	t	
Username		
Password		
	Forgot Username or Password?	
	Sign In	

Once you are logged in, click on the **Balance** icon.

Comments				
Student Reports				
School Bulletin			Last Week	
Class Registration	м	т	w	н
Salance				
My Schedule				
School Information Behavior	Legend Attendance Codes: Blank=Present F3=Present/Dismissed E School T3=Tardy Excused			
Management - Student Profile				

You will not select anything at this point.

Click Pay Now.

Fees						
Available Funds in Fee	Account: \$0.00					
Fee	Date Assessed	Fee Notes	Amount	Discount	Paid	Balance Due
Senior Trip	06/13/2022	Due November 15, 2022	\$1,369.00	\$0.00	\$300.00	\$1,069.0
			\$1,369.00	\$0.00	\$300.00	\$1,069.0
Lunch Status and Lu	nch Balance Information					
Current Balance	0					
Beginning Balance	0					
					C	Pay Now

You will be transferred to the payment system.

SmartSchoolK12		
Securing your transfer to		

Select the fee to be paid, then click **Pay Selected Fees**.

Fee: Class of 2021 Candy Sales Date Assessed 04/21/2020 Notes:	Amount: \$30.00 Balance Due: \$30.00 Add to Cart: □
Fee: Dual Enrollment	Amount: \$140.00
Date Assessed 08/12/2020	Balance Due: \$140.00
Notes: Manor@FTC Fall 2020 - Psy102	Add to Cart: □
Fee: Senior Trip	Amount: \$1369.00
Date Assessed 06/13/2022	Balance Due: \$1369.00
Notes: Due November 15, 2022	Add to Cart: □
Fee: Italy Trip	Amount: \$1500.00
Date Assessed 05/02/2022	Balance Due: \$1000.00
Notes:	Add to Cart: □
Fee: Senior Trip	Amount: \$1369.00
Date Assessed 06/13/2022	Balance Due: \$1069.00
Notes: Due November 15, 2022	Add to Cart: □

Here you can make a partial payment by editing the payment amount. *Not all fees are eligible for partial payment*. Confirm your choices then click **Checkout**.

Class of 2021 Candy Seles Item Added on 7/28/2022 Skur 70201 Delete	Add New Students	Price: \$10.00 Quantity: 1 v Total: \$10.00	
	Keep Shopping Clear Cart	Update Cart Confirm your student choice(s) before submitting Checkout	

Select payment option, add a funding source (if one isn't already added), then click **Finalize Payment**.

1. Select Payment Option	2. Proceeed to checkout	Order Summary
Credit Card	Credit Card ending in:	Subtotal: \$10.00
		Shipping: \$0.00
Apply Promotional Code	Add Funding Sources	Taxes: \$0.00
Apply	Finalize Payment	Total: \$10.00
		Edit Order
		Edit Order