

# FRANKLIN TOWNE CHARTER HIGH SCHOOL



2023 - 2024 ORIENTATION INFORMATION



**MEET THE NEW FTCHS  
ADMINISTRATION**

**CEO - MS. O'DONNELL**

**PRINCIPAL - MR. DOUGHERTY**

**SCHOOL PSYCHOLOGIST - DR. JAMES**

**ASSISTANT PRINCIPAL - MS. CLEMENT**

**DEAN OF STUDENTS - MS. OUNAN**



# FTCHS FOOD SERVICES

ALL STUDENTS ARE ELIGIBLE FOR 1 FREE BREAKFAST MEAL AND 1 FREE LUNCH MEAL PER DAY. (NO APPLICATIONS REQUIRED)

SECOND MEALS, SNACKS, DRINKS, ETC. MUST BE PAID FOR. IF YOU DO NOT HAVE MONEY WITH YOU OR ON YOUR MEAL ACCOUNT, ADDITIONAL ITEMS CANNOT BE PURCHASED.

MONEY CAN BE ADDED TO MEAL ACCOUNT ELECTRONICALLY VIA PAYSCHOOLS CENTRAL CASH, CHECK, OR MONEY ORDER CAN BE TURNED IN AT THE CAFE CASH REGISTERS AND BE ADDED TO MEAL ACCOUNTS



# STUDENT SERVICES

THE FRONT DESK IS LOCATED IN THE LOBBY. YOU CAN GO TO THE FRONT DESK DURING ADVISORY OR LUNCH.

THE STUDENT PHONE IS FOR STUDENTS WHO NEED TO CONTACT THEIR PARENT / GUARDIAN DURING THE SCHOOL DAY.

TO RECEIVE IT SUPPORT GO TO THE FRONT DESK AND ASK FOR CHROMEBOOK SUPPORT.



# STUDENT SERVICES

IF YOU FORGET OR LOSE YOUR STUDENT ID YOU MUST SEE SECURITY AT THE STUDENT KIOSK.

IF YOU LOSE YOUR SEPTA KEY CARD YOU MUST EMAIL [SEPTAFARECARDS@FTCHS.ORG](mailto:SEPTAFARECARDS@FTCHS.ORG).

IF YOU NEED WORKING PAPERS YOU SHOULD SEE THE FRONT DESK.



**FTCHS GUIDANCE COUNSELORS**

**MS. HASSEY - LAST NAMES (A - G)**

**MR. LOGAN - LAST NAMES (H - O)**

**MS. RUNYEN - LAST NAMES (P - Z)**

**FUTURE PLANNING COORDINATOR**

**MS. KAISINGER (ALL STUDENTS)**



**ALL GUIDANCE COUNSELORS ARE  
LOCATED ON THE 2ND FLOOR:**

**ROOM 209 - MS. HASSEY, MR.**

**LOGAN, AND MS. RUNYEN**

**ROOM 202 - MS. KAISINGER**



# HOW CAN MY COUNSELOR HELP ME?

COUNSELORS CAN HELP STUDENTS IN A VARIETY OF WAYS. WE HELP SUPPORT STUDENTS WITH ACADEMIC ACHIEVEMENT, PERSONAL/SOCIAL AND CAREER DEVELOPMENT. PLEASE REACH OUT TO US IF YOU HAVE ANY QUESTIONS.





# FUTURE PLANNING COORDINATOR

EKAISINGER@FRANKLINTOWNE.ORG

(ROOM 202)

ALL SENIORS WILL HAVE THE OPPORTUNITY  
TO MEET WITH MS. KAISINGER TO CREATE AN  
IMPLEMENTATION PLAN TO HELP THEM  
ACHIEVE THEIR POST-SECONDARY GOALS.



# ATTENDANCE POLICY

ABSENCE NOTES MUST BE TURNED IN WITHIN  
72 HOURS.

NOTES CAN BE TURNED IN USING THE FORM ON  
OUR WEBSITE, HANDED TO YOUR ADVISORY  
TEACHER, OR SENT VIA EMAIL TO  
[ATTENDANCECLERK@FRANKLINTOWNE.ORG](mailto:ATTENDANCECLERK@FRANKLINTOWNE.ORG)

IF YOU ARE ABSENT, PLEASE COMMUNICATE  
WITH YOUR TEACHERS TO MAKE UP ANY WORK.



# BATHROOM POLICY

BATHROOMS ARE OPEN ON ALL FLOORS DURING THE TRANSITION PERIODS.

DURING CLASS TIME ONLY THE 3RD FLOOR BATHROOMS ARE OPEN.

STUDENTS MUST FILL OUT AN ELECTRONIC HALL PASS PRIOR TO LEAVING THE CLASSROOM.



# CELL PHONES & ELECTRONIC DEVICES

ALL CELL PHONES AND WEARABLE DEVICES MUST BE TURNED OFF IN YOUR LOCKER PRIOR TO YOUR FIRST CLASS UP UNTIL YOU ARE EXITING THE BUILDING.

PERSONAL HEADPHONES, AIRPODS, AND SMART WATCHES ARE NOT PERMITTED AND MUST BE STORED IN YOUR LOCKER.



## UNIFORM POLICY

**THE FTCHS FULL UNIFORM INCLUDES:  
SCHOOL ISSUED POLO SHIRT  
KHAKI MATERIAL PANTS  
CLOSED-TOE SHOES  
SCHOOL ISSUED LANYARD (MUST BE  
WORN AROUND NECK AND VISIBLE AT ALL  
TIMES)**

**QUARTER ZIPS MUST BE WORN OVER THE  
SCHOOL ISSUED POLO SHIRT OR TOWNE  
T-SHIRT.**




# DRESS DOWN DAY POLICY

TOWNE DRESS DOWN DAYS - MUST INCLUDE A TOWNE SHIRT, PURCHASED AT THE SCHOOL STORE.

THEME DRESS DOWN DAYS - APPAREL MUST BE APPROPRIATE AND WITHIN THE PROVIDED THEME.

LEGGINGS, RIPPED PANTS, PAJAMA PANTS, BIKER SHORTS, TANK TOPS, CROP TOPS, ETC. ARE NOT PERMITTED.

DRESS DOWN DAY APPAREL MUST BE DEEMED AS APPROPRIATE FOR A SCHOOL SETTING.



**SCHOOL ISSUED**

**HEADPHONES**

**\$2**

**MUST BE PURCHASED BY  
FRIDAY, SEPTEMBER 15TH  
FROM THE SCHOOL STORE**

# BELL SCHEDULE

## Monday – Thursday

Block	Begin	End
1	8:00	9:15
Adv	9:18	9:48
2	9:51	11:06
3A	11:09	11:44
3B	11:47	12:22
3C	12:25	1:00
4	1:03	2:18
Morning Entry: 7:00 a.m. – 7:50 a.m.		
Detention begins: 2:25 p.m.		
Detention Sessions run until: 4:30 p.m.		
Tutoring/Activities/Clubs: 2:20 p.m. - 3:30 p.m.		

## Friday

Block	Begin	End
1	8:00	9:00
Adv	9:03	9:43
2	9:46	10:46
3A	10:49	11:19
3B	11:22	11:52
3C	11:55	12:25
4	12:28	1:28
Morning Entry: 7:00 a.m. – 7:50 a.m.		
Detention begins: 1:35 p.m.		
Detention Sessions run until: 4:00 p.m.		
Tutoring/Activities/Clubs: 1:35 p.m. - 3:30 p.m.		





# EXTRACURRICULAR

Clubs: Teachers will begin setting up clubs in the month of September

There is a Calendar across from the bathrooms in the cafeteria outlining all clubs and intramural sports

Clubs & Intramural Sports example:

Community Service, Best Buddies, Historical Society, Flag Football, Volleyball, Cornhole and many more.



# ATHLETICS

STUDENTS WHO WISH TO PLAY A SPORT THAT FTCHS DOES NOT OFFER MUST MEET WITH MR. CEPPARULO.

ALL STUDENTS INTERESTING IN TRYING OUT FOR A SPORT MUST HAVE A COMPLETED PIAA FORM SIGNED BY A MEDICAL PROFESSIONAL.



# ATHLETICS

FALL SPORTS: BOYS SOCCER, GIRLS SOCCER, GIRLS  
VOLLEYBALL, CROSS COUNTRY, FIELD HOCKEY,  
GOLF

WINTER SPORTS: BOYS BASKETBALL, GIRLS  
BASKETBALL, WRESTLING, CHEER

SPRING SPORTS: BASEBALL, SOFTBALL, LACROSSE,  
TRACK AND FIELD

# SPIRIT WEEK

SEPTEMBER 25 - 29

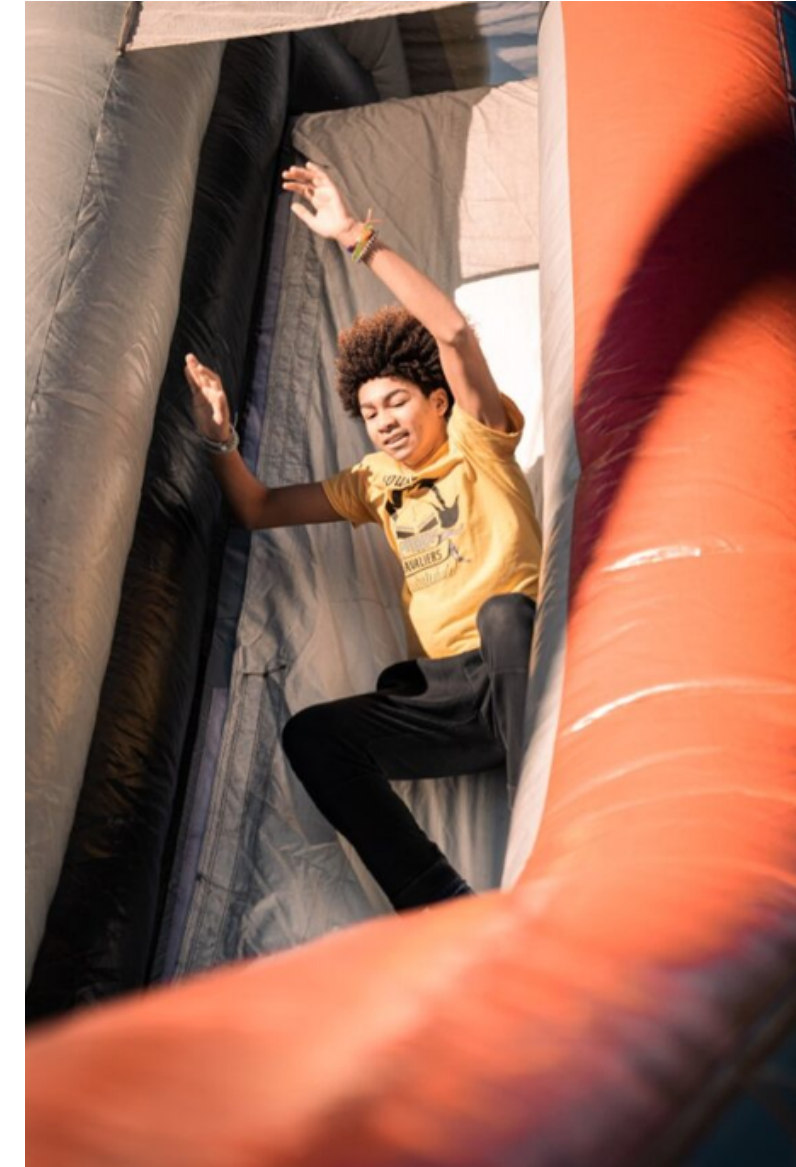
## THEMED DRESS DOWNS ADVISORY & LUNCH GAMES



# CARNIVAL DAY

SEPTEMBER 27

OUTSIDE GAMES  
\$5 TIE DYE  
\$1 PHOTOBOOTH  
FOOD OPTIONS





# UPCOMING EVENTS

## FTCHS 1ST HOMECOMING -



OCTOBER 20TH  
7PM-10PM  
FORMAL ATTIRE

# UPCOMING EVENTS

## CLOTHING DRIVE



Donate gently used or new clothing to those in need.

FRIDAY, SEPTEMBER 8TH (12:00 PM - 3:00 PM)

SATURDAY, SEPTEMBER 9TH (9:00 AM - 11:00 AM)

**FTCHS - Building 12**

Please be on the look out for  
additional Drop-off Dates / Times

(215) 289-5000

# UPCOMING EVENTS

## Welcome Back Breakfast



Saturday, September 9, 2023

8:00 AM - 12:00 PM

Building 12

\$5 Entrance Fee

Unlimited breakfast, drinks, snacks, and treats

Additional Activities:

50/50s, giveaways, games, face paint, and more!